## Quick Start Guide: Updating your CPD Activities





As CPD Home Subscriber you can update your recorded CPD activities up to 31 March the following year, including the activity type, uploading your supporting evidence, editing or revising the CPD activity details, such as duration or location, and removing or adding CAPE aspects.

## What you need to do

- 1 Go to www.cpdhome.org.au
- 2 Log in to your CPD Home account https://www.cpdhome.org.au/login
- 3 Click CPD Activities
- 4 Click **Uploaded Activities**
- 5 Click the relevant year from the drop-down menu e.g. 2024

- 6 Locate the CPD activity you wish to update
- 7 Click Edit
- 8 Perform the required edits
- 9 Click Save







